

VizMan – Your Digital Assistant

A Perfect Visitor Management Software

MADE WITH  IN INDIA

a product by
Naapbooks Limited

BSE STARTUPS

ISO
9001:2015

ISO
27001:2013

CMMI
level 3



www.vizman.app

The Company



Naapbooks Limited (NBL) is a **CMMI 3, ISO 9001:2015** and **ISO**

27001-2018 certified IT company registered

Naapbooks Limited is an acclaimed IT service provider contributing its part in optimizing and strengthening the businesses around the globe. Our clients get a superior cognizance of their business and requirements and help them in designing customized web portal and applications for their business activities.

We are proud to have delivered on the expectations of our clients by completing the projects like that of **E-Auction, Accounting System, Aadhar based Payment Solution, E-Voting**, etc. We continue to toil to stay ahead and keep updating the finesse and vividness of our offerings.



40+
Team Size



150+
Work Ex.



15+
Products



NBL's Renowned Clients



Stats for Visitor Management

VizMan

60%

Meetings are **60%** late due to the long line at reception.

1

23
Min

23 minutes were wasted by employees while helping visitors with check-ins.

2

62%

62% of people admit to checking the paper visitor logbook to see who has signed in before them.

3

85%

While visiting office premises, **85%** of people are uncomfortable sharing personal information on open source.

4

VizMan Welcoming: Lasting Impression

VizMan

- || **First Impressions Matter:** Streamlined check-in process reduces wait times and makes visitors feel valued and respected.
- || **Professional Brand Image:** A brand image with modern and technologically advanced system showcases professionalism and attention to detail.
- || **Enhanced Security Measures:** ID verification and image capturing instill confidence in visitors about the facility's security measures.
- || **Positive Visitor Experience:** Efficient meeting management allows for smooth and well-organized interactions, leaving a positive impression.
- || **Safe and Secure Deliveries:** Hassle-free delivery management ensures packages and materials are promptly received and handled.
- || **Lasting Impressions Lead to:** Favorable word-of-mouth recommendations, continued business relationships and positive reviews and feedback.



Vizlan

Visitor Management System For OFFICE



Add Layers of Security with

VizMan



- || In the world of information and technology every organization is using advanced software, applications and systems that help them to ease the work and increase efficiency so that employees can have a better work environment and the business can grow as well as touch new highs in the industry.
- || Maintaining files and registers is a mundane task and because of human error problems like data manipulation, loss of data, unorganized data, and unsecured data arise in the organization.
- || For any organization data is a crucial thing that should be well organized and safe but as mentioned above problems that consume most of the time to arrange it that can be used in other productive activities.
- || And here we come with VizMan for you a digital platform that helps in not only managing the visitors but also helps in scheduling meetings, couriers management & Employees' attendance management.

Problems in Manual System

VizMan

- || **Unsecure Data:** The data is available openly to anyone with files and books.
- || **Unorganized Data:** Records of visitors and meets cannot be easily perused, searched, or analyzed for future requirements because of non-indexed data in manual & offline systems.
- || **Time consumption:** To meet the concerned person the visitor has to stand in line and has to fill in the details manually to the reception which consumes time.
- || **Alerts and security of premises:** There is always the question of people entering with false information and wrong intentions which is a challenge to the security and safety of any organization.
- || **Paper-based data filling is misery as well as loss of data:** Every visitor has to fill his/her data to enter in premises manually which is time-consuming because a big chunk of people are waiting in lines and also the data in files by any incident can be manipulated or the data can be lost.



What We Provide with VizMan

VizMan



Visitor Invite



Meeting Scheduling



Self Check-in



Meeting Calendar



ID/Photo Capture



Employees' Attendance



Data Encryption



Meeting Notes



Long-Term Data Availability



Data Confidentiality

What We Provide with VizMan

VizMan



Visitor Pass [Print/e-Pass]



Visitor And Other Analytics



Multiple Templates



One-Click Report Generation



E-mail & SMS Updates



Multiple Accessibility



Alerts & Notifications



Real-Time Updates

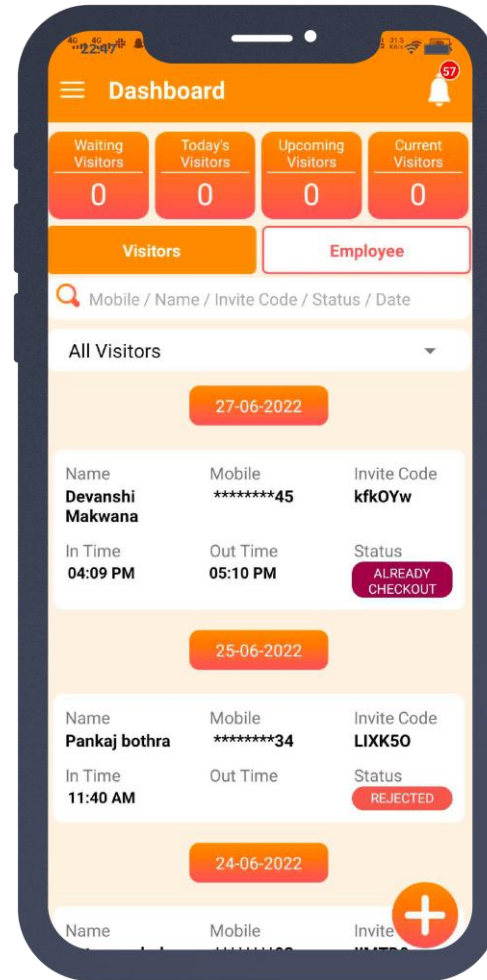
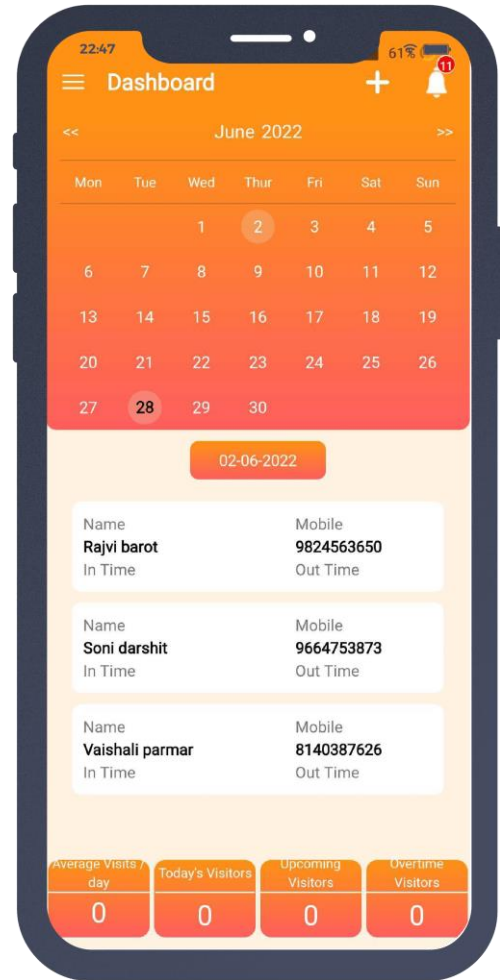


Customizable Form



Multiple Modules

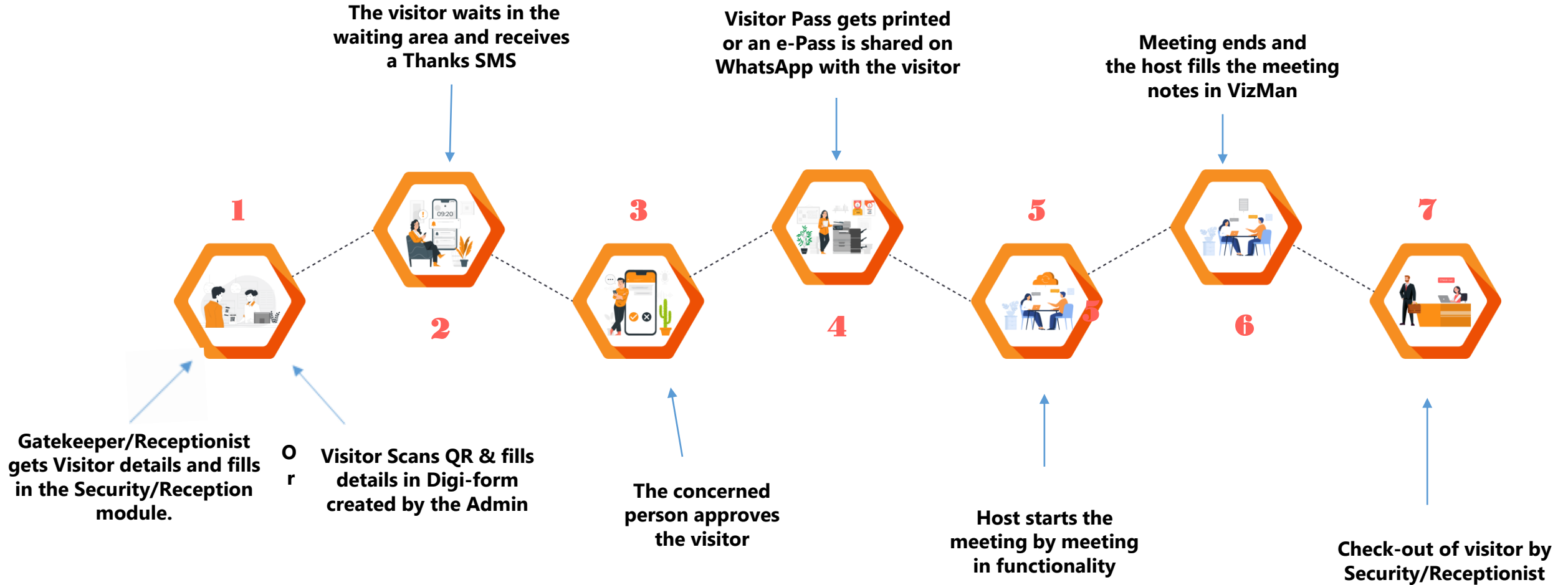
4 modules in 1 subscription



Visitor Flow/Process



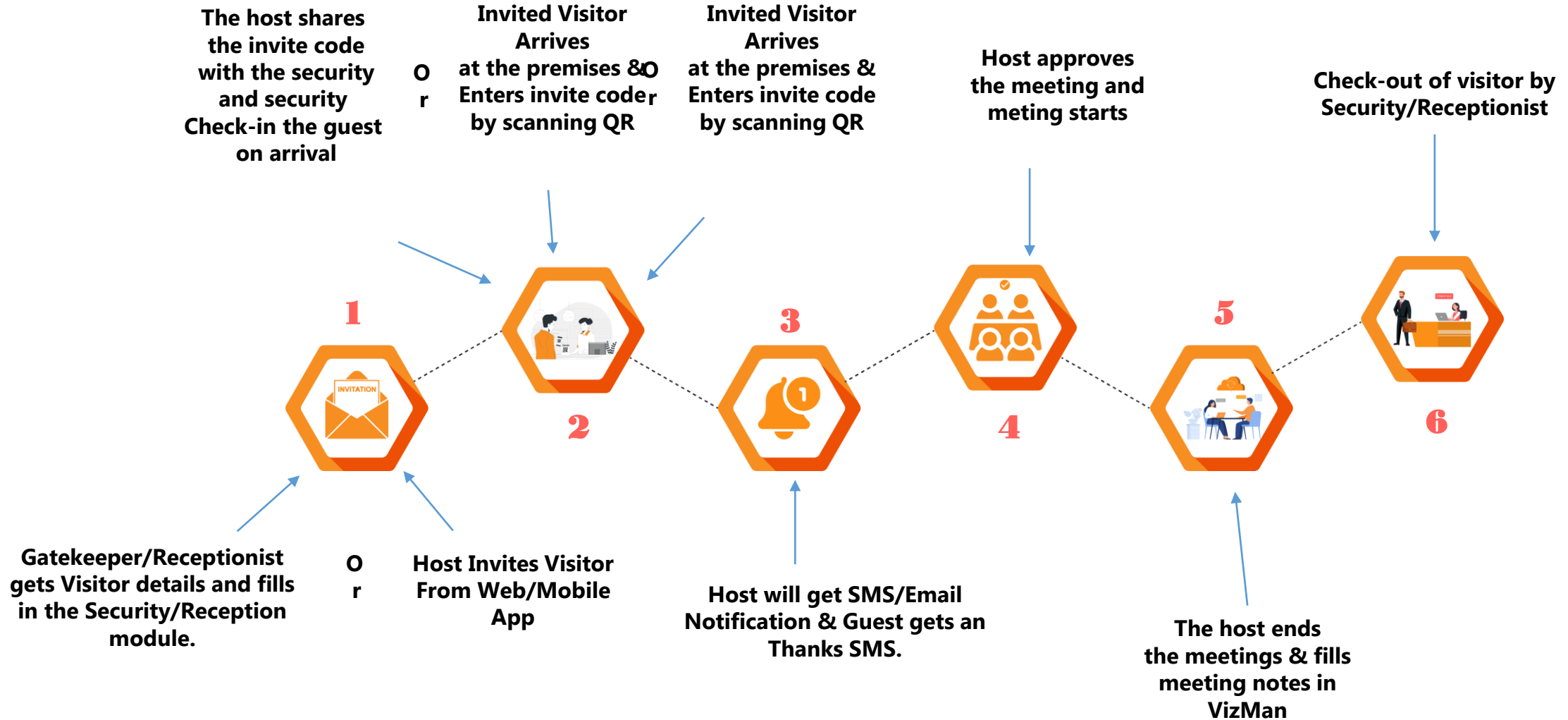
[I] Non-Invited/Self Check-in



Visitor Flow/Process



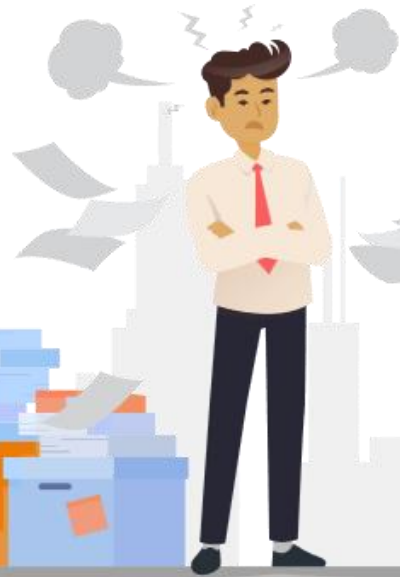
[II] Invited Visitor [Guest]



Its Time to Cross the Bridge

VizMan

Put Your Step Towards Digital Growth & Success



www.vizman.app



VizMan Stands for

VizMan



- V** VISITOR
- I** IDENTIFICATION
- Z** Z SECURITY
- M** MANAGEMENT
- A** ADAPTIVE
- N** NEED OF TODAY

VizMan – GDPR Compliant

VizMan

As concerns around data privacy and security continue to grow, organizations must ensure that their systems and processes adhere to the latest regulations. General Data Protection Regulation (GDPR), which came into effect in May 2018. It is a set of rules that govern how organizations collect, process, and store the personal data of European Union (EU) citizens Irrespective of the company's location.

At our company, we take GDPR compliance seriously, and we have taken steps to ensure that our Visitor Management System (VMS) is fully compliant.

We define **Visitor Management** as the act of tracking the visitors/people who come and go from the premises.

GDPR applies to any processing of personal data (i.e. data that can be linked to an individual).

GDPR has fundamental implications for the way visitor data is collected and managed.

This applies just as much to businesses using the old paper logbook as it does to those with visitor management system in place.





Make most
out of your business
with **VizMan**



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